

# Pupil Admission Form

St Andrew's CE Primary School, Yetminster



## Section A – Basic Pupil Details

Legal First Name .....

Legal Middle Name .....

Legal Surname ..... Date of Birth .....

*If different to Legal Names:*

Preferred First Name ..... Preferred Surname .....

## Section B – Siblings

Please name siblings **currently** at St Andrew's .....

## Section C – Pupil Address

### Address 1

### Address 2 *Please complete if child lives regularly between 2 homes*

House N<sup>o</sup>/Name .....

House N<sup>o</sup>/Name .....

Line 1 .....

Line 1 .....

Line 2 .....

Line 2 .....

Line 3 .....

Line 3 .....

Town .....

Town .....

Postcode .....

Postcode .....

## Section D –Pupil's Contacts

Please give details of **3 persons** as contacts for this child who can be contacted in an emergency.

### Contact 1 MUST HAVE LEGAL PARENTAL RESPONSIBILITY

Title ..... First Name ..... Surname .....

Mobile Number ..... Landline Number..... Work Number .....

Email Address in **CAPITALS PLEASE** .....

Does this Contact have Legal Parental Responsibility? Yes / No

Relationship to Pupil: .....

*Address: complete only if different to Pupil's Address*

House N<sup>o</sup>/Name ..... Street ..... Town ..... Postcode .....

## Contact 2

Title ..... First Name ..... Surname .....

Mobile Number ..... Landline Number..... Work Number .....

Email Address in **CAPITALS PLEASE** .....

Does this Contact have Legal Parental Responsibility? Yes / No

Relationship to Pupil: .....

*Address: complete only if different to Pupil's Address*

House N°/Name ..... Street ..... Town ..... Postcode .....

## Contact 3

Title ..... First Name ..... Surname .....

Mobile Number ..... Landline Number..... Work Number .....

Does this Contact have Legal Parental Responsibility? Yes / No

Relationship to Pupil: .....

## Section E - Pupil School History

Name of previous school (or nursery) ..... Postcode .....

## Section F – Pupil Medical Information

Do you **consent to allow the school to initiate appropriate emergency treatment** if necessary: Yes / No

Name of **Medical Practice** ..... Postcode .....

**Asthma?** Yes / No Who will hold the asthma medication? Pupil's backpack / Pupil's tray / Teacher's desk / School office

*If you wish the school's emergency Salbutamol to be available to your child please ask the school office for the consent form.*

**Allergies?** Yes / No ..... Regular Medication .....

Please include any medical conditions that your child has or has had in the past:

.....

.....

## Section G – Pupil Dietary Needs

Please tick any relevant boxes, or include information not listed below here: .....

Vegetarian  Dairy Free  Nut Allergy  No Pork  No Seafood  No Gluten

**If your child has a medical condition or is under the supervision of medical professionals for health or dietary reasons you will need to provide evidence or medical correspondence that confirms their diagnosis before admission.**

## Section H – Pupil Ethnicity and Cultural Information

Country of Birth ..... Nationality ..... First Language .....

**Ethnicity:**

White British	White Irish	White & Asian	White & Black Caribbean	White & Black African	
Black Caribbean	Black African	Chinese	Indian	Pakistani	Other Asian
Gypsy/Roma	Traveller of Irish Heritage	Roma	Gypsy	Other Gypsy/Roma	
White European	Other black ethnicity	Any other ethnicity	Other mixed ethnicity		

**Religion:**

Christian	None	Muslim	Jewish	Refused	Other .....
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## Section I – Pupil Premium

Is the pupil a child of a parent in the armed forces? Yes / No

Is the pupil entitled to Pupil Premium? Yes / No *If 'Yes' please provide confirmation to the school office*

If you are uncertain if you qualify for Pupil Premium you can apply to Dorset Council via this address:

<https://www.dorsetcouncil.gov.uk/education-and-training/schools-and-learning/at-school/pupil-premium.aspx>

## Section J – Travel Arrangements

Mode of travel to school: Walk  Cycle  DC Taxi  School Bus  Family vehicle

## Section K – Family Support / Social Worker Support / Local Authority Support

Does your family have, or previously had, a family support worker, social worker or support from a local authority: Yes / No

If yes, Name of local authority ..... Name of Worker: ..... Contact Number .....

## Section L – Court Orders

Is the pupil subject of a court order or Child Arrangements Order? Yes / No *If 'Yes' please provide a copy to the Head Teacher*

## Section M – Parental Permissions

St Andrew's uses digital technologies to enhance pupils' learning. Our systems and users are protected by strong filters which restrict accidental or deliberate misuse that could put the safety of users or our systems at risk. Do you agree that your child will be a responsible internet user? Yes / No

Do you give permission for your child to take part in activities around Yetminster during the school day? Yes / No

Can your child participate in food tastings to support curriculum activities? Yes / No

Can your child watch PG films that have been carefully selected by staff and monitored during screening? Yes / No

## Section N – Parent or Legal Guardian's Signature

Please tick those who have legal parental responsibility: Mother of child  Father of child  Other: .....

Return this form to St Andrew's school office with:

**The child's original birth certificate**  Office use only; witnessed by ..... Date: .....

**The child's passport/identity document**  Office use only; witnessed by ..... Date: .....

The information I have provided is true and accurate:

Signed ..... Print Name ..... Date .....

## PUPIL PERSONAL DATA - PHOTO CONSENT FORM – Primary

### Who Should Complete this Form?

This photo consent form is provided to new pupils joining a SAST school between Early Years Foundation Stage/Reception and Year 6. It must be read and signed by the child's parent or legal guardian.

### The Purpose of this Consent Form

While your child is at school, we will take photographs for identity purposes, so staff know who your child is and to ensure he or she is safe. We may also take digital images (photos) or video in order to record or support learning activities or to celebrate success and achievement. These images, with your consent, may be also be used to promote the educational experience offered by the school through the school or Trust's website, school or Trust's social media account or in printed marketing materials (flyers, prospectus, newsletters etc.).

When we have special events, if you are happy for us to do so, the school may provide photographs and videos to a local newspaper and the school may also be visited occasionally by a newspaper photographer who will take videos and photographs. If you prefer your child not to appear in a newspaper, on social media or the school website, or should not appear for safeguarding reasons, you can indicate this over the page.

There are special rules under data protection law that mean the school can't use your child's personal information (like a photo) for certain purposes without your consent. We have set these out in the table attached. Please could you read this form very carefully and circle or tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not. If you are not happy for us to do any of the things in the table attached then this will not affect your child's place at school. You are completely free not to provide your consent to any of these things and also to withdraw consent (change your mind) at any time. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and can take appropriate steps where necessary.

A Privacy Notice will have been provided to you which explains how we use and securely store personal information such as photographs and video., however, if you would like to review this document Privacy Notices can be found on the SAST website - [www.sast.org.uk](http://www.sast.org.uk).

### Help and Advice

If you have any queries or questions about this form please address them to Bella Byrne, SAST Data Protection Officer at [dpo@sast.org.uk](mailto:dpo@sast.org.uk) or by telephone on 01935 811066.

## PUPIL PERSONAL DATA - PHOTO CONSENT FORM – Primary

Pupil Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I hereby consent to the following:

The school may use of my child's <b>photo</b> to record achievement, celebrate success or promote the educational experience provided by the school in printed marketing materials (flyers, newsletters, prospectus etc.), school social media accounts, on the school's/Trust website or in a local newspaper. I understand <u>this will not include my/my child's name</u> but may include my/child's class name or year group.	YES / NO
The school may use <b>video</b> of my child to record achievement or special events in school social media accounts or on the school website only. I understand any text associated with the video file <u>will not include my/my child's name</u> but may include my/child's class name or year group.	YES / NO

I understand I am able to withdraw or amend this consent at any time.

Signed: \_\_\_\_\_ (First Parent / Legal Guardian) – please circle

Print Name: \_\_\_\_\_

Relationship to pupil: \_\_\_\_\_ Date: \_\_\_\_\_